



Republic of the Philippines
Department of Education
REGION IV- A CALABARZON
CITY SCHOOLS DIVISION OF THE CITY OF TAYABAS

03 March 2026

DIVISION MEMORANDUM
No. 144 s. 2026

FIRE PREVENTION MONTH CELEBRATION ACTIVITIES

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors
Heads, Public and Private Elementary and Secondary Schools
Heads, Unit/Section
All Others Concerned

1. Pursuant to the **Presidential Proclamation No. 115-A** signed into law in 1966 by the late Philippine President Ferdinand E. Marcos who declared March as **Fire Prevention Month**. Public and private schools of the City Schools Division of the City of Tayabas shall give support to all the organized activities of BFP Tayabas City for the celebration of **Fire Prevention Month 2026** with the theme **“Sa Pag-iwas sa Sunog, Hindi ka Nag-iisa”**.
2. This activity aims to educate all learners in protecting themselves from fire-related hazards and to guide them in case of occurrences of fire in schools and offices.
3. The participants in the activity include both the selected learners and their coaches from public and private schools of the Division. This will be held at **Casa Comunidad De Tayabas, Tayabas City** on **March 09, 2026**, from **8:00 A.M.** to **12:00 P.M.** The following are the categories and the expected participants:
 - **Fire Safety Quiz Bee** – 1 participant per school from Grades IV to VI.
 - **Spoken Word Poetry Contest** – 1 participant per school from Senior High School Students.
 - **AI Short Reels on Fire Safety** – open to all Grade levels.
4. Winners from the different categories will receive medals, certificates, and gift prizes.
5. Interested learners should be accompanied by their coaches during the event and must register into this link not later than March 5, 2026 https://docs.google.com/spreadsheets/d/1yuIJ2iKczm7vQE2akYHoyqynEPq8U3AUHMJyE9t_zxA/edit?usp=sharing.
6. Attached herewith are the guidelines and mechanics of the contests.



Address: Brgy. PotoI, Tayabas City
Telephone No.: (042) 785-9615
Email Address: tayabas.city@deped.gov.ph
Website: <https://www.sdotayabascity.ph>

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7. For further queries and clarification, you may contact Ariel C. Cabuyao PDO II at 09338177135 or ariel.cabuyao@deped.gov.ph or BFP office at CP No. 09321402703.
8. Immediate dissemination of and strict compliance to this Memorandum is desired.


CELEDONIO B. BALDERAS JR.
Schools Division Superintendent

Encl.: As stated

Reference: Presidential Proclamation No. 115-A

To be indicated in the Perpetual Index
under the following subjects:

CONTEST
FIRE
PREVENTION

SGOD– fire prevention month celebration activities
Q45FK-000028/March 03, 2026



BAGONG PILIPINAS

Republic of the Philippines

Department of the Interior and Local Government

BUREAU OF FIRE PROTECTION

REGION IV-A

PROVINCE OF QUEZON

TAYABAS CITY FIRE STATION

CM Recto St. Brgy. Angeles Zone II, Tayabas City

Tel Number 421-4589 / Cellphone Number 09321402703

Email: tayabas_bfp@yahoo.com

16 February 2026

CELEDONIO B. BALDERAS JR.

Schools Division Superintendent

Department of Education

Division of Tayabas City

Schools Division of Tayabas City
RECORDS SECTION

RECEIVED

BY: JEANETTE M. BUTI
DATE: 20 FEB 2026
Control No. 401

Dear Sir,

Greetings in the name of Public Service!

In line with the observance of **Fire Prevention Month 2026**, the Bureau of Fire Protection – Tayabas City be conducting a series of educational and creative competitions aimed at promoting fire safety awareness among students and the community.

In this regard, we respectfully invite the **Department of Education – Tayabas City Division** to participate in the following contests:

- **Fire Safety Quiz Bee – Grade 4 to 6 Pupils**
- **Spoken Word Poetry Contest – Senior High School Students**
- **All Short Reels on Fire Safety – All Individuals**

These activities are designed to encourage creativity, critical thinking, and active involvement of learners in disseminating fire safety information through various forms of expression and modern technology.

We sincerely hope for your favorable response and the participation of public and private schools under your jurisdiction. Further details regarding contest guidelines, schedule, and mechanics will be provided upon confirmation of your participation.

Your continued support and partnership in promoting fire safety education among our young citizens will greatly contribute to the success of this meaningful endeavor.

We look forward to your positive and endearing response to this matter. Thank you and God bless.

Respectfully yours,

FSINSP MORRIS M CALLEJO
Acting City Fire Marshal



VISION 2034



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GUIDELINES AND MECHANICS IN THE CONDUCT OF CY 2026 FIRE PREVENTION MONTH GAMES AND CONTESTS

I. GENERAL STATEMENT

This mechanics is hereby promulgated in order to establish uniform guidelines and procedures that the field units and offices must adhere to in order to facilitate the holding of games and contests on a variety of categories that will be implemented throughout the region and to carry out ongoing and persistent efforts in the formulation of a fire prevention awareness campaign.

II. SCOPE AND APPLICABILITY

These guidelines shall cover the following contest and activity:

- a. Creative Pop-Up Story Book Contest - Open to all College Students
- b. Spoken Word Poetry Contest - Open to all Senior High School Students
- c. Fire Safety Quiz Bee - Open to all Grades 4-6 Students
- d. AI Short Reels on Fire Safety - Open to all individuals

III. THEME

In line with this year's observance of the Fire Prevention Month 2026 and the 5th Community Relations (COMRES) Week, BFP shall adopt the theme:

FIRE PREVENTION MONTH 2026 Tagline:

"Sa Pag-iwas sa Sunog, Hindi ka Nag-isa!"

5th Community Relations Week Theme:

"Hangad Nating Lahat, Pamayanang Handa, Aktibo, at Masagana".

The theme shall be continuously used until otherwise replaced.

IV. GUIDELINES

1. The City/Municipal Fire Marshals, in collaboration with the Local Chief Executives (LCEs), shall seek support from all relevant parties, particularly schools and private sectors, and encourage interested students and individuals to participate. They shall cause the dissemination about the games and contest as widely as possible by sharing announcements online and via social media.
2. For Creative Pop-Up Story Book, Spoken Word Poetry, Fire Safety Quiz Bee, and AI Short Reels on Fire Safety first place winners from City/Municipal Level must be endorsed to the Office of the Provincial Fire Marshal and the latter must choose its first-place winners to be forwarded at the Regional Office.
3. Each Provincial Offices shall only endorse one group/entry as their official participant during the regional level competitions. Only one (1) entry for each

category shall be allowed to be submitted and properly endorsed to the Regional Office from the Provincial Office as the official entry. All entries from Provincial Level shall reach this office (Attn: Regional Fire Safety Enforcement Division) NLT 23 1300H March 2026 which shall conform to the mechanics.

4. No entries or actual/full performances shall be uploaded to any social media platform.
5. Entries shall strictly observe the following set of mechanics:

A. CREATIVE POP-UP STORY BOOK CONTEST

- Open to all College students.
- Together with their entry, the contestant must fill out this form:

Creative Pop-Up Story Book

Province:
Name/s:
School:
Title of the Book:
Synopsis (1-2 paragraphs):

Photocopy of ID (Front and Back)


#ARIVACALABARZON

- Content: A cohesive storyline presented in a minimum of 5 pages and maximum of 10 pages. The narrative should engage readers and convey a meaningful message or theme. The story must be related to this year's COMRES theme, "Hangad Nating Lahat, Pamayanang Handa, Aktibo, at Masagana."
- Pop-Up Features: At least three distinct pop-up elements that enhance the storytelling and engage the audience visually.
- Materials: Use of various materials for pop-up mechanisms and illustrations, ensuring durability and visual appeal. And it should be 100% hand-made.
- Presentation: The final book should be well-bound, with a professional finish, incorporating creative illustrations and typography.
- All submitted entries shall become sole and exclusive property of the BFP Region IV-A and may be reproduced and/or posted into any size for exhibition without seeking permission from the owner or paying compensation for the acquisition of said video clips.
- Provincial Entries should be forwarded though electronic mail at fpmbfpra@gmail.com.
- The decision of the Board of Judges is final and not appealable.

B. SPOKEN WORD POETRY CONTEST :

- Open to all Senior High School students.
- Together with their entry, the contestants must fill out this form:

Spoken Word Poetry Contest

Province:
Name:
School:
Grade Level and Section:
Title of the Entry:
Photocopy of ID (Front and Back)


#ARIVACALABARZON

- Participants are invited to submit original spoken poetry piece that reflect this year's theme, "Hangad Nating Lahat, Pamayanang Handa, Aktibo, at Masagana." Each poem should explore concepts of community readiness, active participation, and a shared vision for prosperity. Submissions must be typed in a document format, either as a Word document (doc or docx) or a PDF prior to the actual presentation and evaluation which should be delivered orally.
- The length of each spoken poetry piece must not exceed 40 lines, allowing for a concise yet impactful expression of ideas. Participants are encouraged to convey their thoughts and emotions effectively within this framework, utilizing poetic devices to enhance their message.
- Every entry must be an original work. Works that have been previously published or contain plagiarized content will be disqualified to maintain the integrity of the contest.
- Provincial Entries should be forwarded through electronic mail at fpmbfpr4a@gmail.com.
- All submitted entries shall become sole and exclusive property of the BFP Region IV-A and may be played and/or posted without seeking permission from the owner or paying compensation for the acquisition of said video.
- The decision of the Board of Judges is final and not appealable.

C. FIRE SAFETY QUIZ BEE

- Each province will have one participant for the regional level;
- This contest is open to all students with Grade levels 4-6 within the CALABARZON Region;
- Category will be based on the following rounds: **Easy** (1 Point each correct answer), **Average** (2 Point each correct answer), and **Difficult** (3 Points each correct answer);
- Each round will contain ten (10) questions. The player who will attain the highest score will be declared as winner.
- In the event of a tie, additional question/s (the tie breaker) will be given to the remaining contenders to determine the winner based on the highest score achieved
- The key point coverage for the topics will be based on the Standard Public Fire Education Manuals.

D. AI SHORT REELS ON FIRE SAFETY

- Open to all individuals from CALABARZON
- Together with their entry, the contestant must fill out this form:

AI SHORT REELS ON FIRE SAFETY

Province:

Name/s:

Title of the Short Reels:

Short Description / Caption (3-4 sentences):

Photocopy of ID (Front and Back)



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- Length: Each reel must be between 30 seconds and 1 minute in duration, ensuring content is concise yet impactful.
- Theme Alignment: The content should focus on fire safety topics, including prevention tips, emergency procedures, or the importance of fire safety awareness.
- AI Tools: Participants should clearly indicate the AI tools and technology used to create their reels, promoting transparency in the creation process.

- **Format:** Submissions should be made in a commonly supported video format (e.g., MP4, MOV) for easy accessibility and review. It is preferably on 1080 x 1920 pixels with a 9:16 aspect ratio.

CREATIVE POP-UP STORY BOOK CONTEST

| | |
|--|---------------|
| ➤ Storytelling and Narrative | - 30 % |
| <ul style="list-style-type: none"> • Clarity and engagement of the storyline. • Cohesion and flow of the narrative throughout the book. • The depth of the message conveyed | |
| ➤ Design and Craftmanship | - 30 % |
| <ul style="list-style-type: none"> • Quality of pop-up mechanisms and their functionality. • Attention to detail in illustrations, colors, and overall design • Durability and craftsmanship of the book. | |
| ➤ Creativity and Originality | - 20 % |
| <ul style="list-style-type: none"> • Uniqueness of the concept and story presented • Innovative use of materials and artistic techniques. • Originality in the presentation of the narrative. | |
| ➤ Overall Presentation | - 20 % |
| <ul style="list-style-type: none"> • Visual appeal and organization of pages. • Ability to capture the reader's attention through design and storytelling. | |
| TOTAL | 100% |

SPOKEN WORD POETRY CONTEST

| | |
|---|---------------|
| ➤ Relevance to Theme | - 30 % |
| <ul style="list-style-type: none"> • How effectively the poem captures and represents the essence of community readiness, active participation, and prosperity. • Clarity in expressing the poet's message related to the theme. | |
| ➤ Creativity and Originality | - 30 % |
| <ul style="list-style-type: none"> • Uniqueness of ideas and perspectives presented in the poem. • Innovative use of language, imagery, and poetic devices that enrich the text. | |
| ➤ Craftsmanship | - 20 % |
| <ul style="list-style-type: none"> • Mastery of poetic forms, including rhythm, meter, and structure. • Effective use of figurative language, sound devices, and lyrical quality. | |
| ➤ Emotional Impact and Clarity | - 20 % |
| <ul style="list-style-type: none"> • The ability of the poem to evoke feelings and provoke thought among readers. • Conveyance of strong emotions that resonate with the audience. • The poem's ability to convey its message clearly and effectively through oral presentation. | |
| TOTAL | 100% |

AI SHORT REELS ON FIRE SAFETY

| | |
|---|--------------|
| ➤ Educational Value | - 40% |
| <ul style="list-style-type: none"> • Clarity and accuracy in conveying important fire safety messages. • Effectiveness in educating the audience on fire prevention techniques and emergency responses. | |
| ➤ Creativity and Innovation | - 30% |
| <ul style="list-style-type: none"> • Originality of the concept and storytelling approach. • Innovative use of AI technology to enhance the narrative and visual appeal. | |
| ➤ Technical Quality | - 30% |
| <ul style="list-style-type: none"> • Clarity of audio and video quality. • Professionalism in editing, including pacing, graphics, and transitions. | |
| TOTAL | 100% |